



Efficiency and Performance Sub (Finance) Committee

Date: WEDNESDAY, 6 JULY 2016
Time: 1.45 pm
Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Jeremy Mayhew (Chairman)
Deputy Roger Chadwick (Deputy Chairman)
Randall Anderson
Nigel Challis
Deputy Anthony Eskenzi
Alderman Peter Estlin
Deputy Jamie Ingham Clark
Deputy Alastair King
Ian Seaton
Deputy John Tomlinson
Philip Woodhouse

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Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 18 May 2016.

For Decision
(Pages 1 - 4)
4. **OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 5 - 6)
5. **EFFICIENCY PLAN**
Report of the Chamberlain.

For Information
(Pages 7 - 16)
6. **UPDATE ON VALUE FOR MONEY**
Report of the Chamberlain.

For Information
(Pages 17 - 22)
7. **FUTURE WORK PROGRAMME**
Report of the Town Clerk.

For Decision
(Pages 23 - 28)
8. **CITY PROCUREMENT - ACCOUNTS PAYABLE REVIEW – FINANCIAL YEAR 2015/16**
The Chamberlain to be heard. A presentation which will be made at the meeting is supplied for information.

For Information
(Pages 29 - 44)
9. **ENERGY TARGETS UPDATE - ANNUAL REVIEW 2015/16**
Report of the City Surveyor.

For Information
(Pages 45 - 60)
10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
12. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

13. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 18 May 2016.

For Decision
(Pages 61 - 62)
14. **MARKETS & CONSUMER PROTECTION DEPARTMENT - SERVICE BASED REVIEW PROGRESS REPORT**
Report of the Director of Markets and Consumer Protection.

For Information
(Pages 63 - 66)
15. **SERVICE BASED REVIEW - ROADMAP AND FINANCIAL MONITORING**
Joint report of the Town Clerk and Chamberlain.

For Decision
(Pages 67 - 76)
16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**